

## **SNBMHL Game Rescheduling Process**

All requests for games to be rescheduled are to be approved by the SNBMHL VP prior to alternate arrangement being made by either team. This applies only to situations not dependent on weather and/or road conditions.

All requests must be made through the association coordinator designated to manage reschedules.

All teams must forward their exception list to their ice schedulers prior to the league schedule being made. This list should include any confirmed or possible tournaments, and team functions. Requests that are denied will be sent to association coordinator who will notify their coach.

Games will not be rescheduled for:

- Due to a shortage of team volunteers.
- A conflicting practice has previously been arranged.
- A team function has been planned.
- A conflicting exhibition game has previously been arranged.
- That will give us too many games within a close period.
- The game means nothing to us.

## **PROCEDURE FOR WEATHER**

Only visiting team can request reschedule, Please allow approximately 4 hours notice

1. Visiting team coach requesting rescheduling of game notifies association coordinator who then notifies VP of SNBMHL with the teams involved, game number and location.
2. Visiting team coach requesting rescheduling of game contacts opposing team coach to cancel game and to start process of having game rescheduled.
3. Once the home team provides a new time and date, the coach of team cancelling then notifies their association coordinator with new time and date.
4. Association coordinator of team that cancelled notifies VP once new date and time have been arranged. Website will then be updated

## **PROCEDURE FOR TOURNAMENTS**

Please allow approximately 1 week minimum notice

1. Coach of team requesting rescheduling of game notifies association coordinator who then sends a request to reschedule to the VP of SNBMHL with the teams involved, game number and location.
2. Once approved coach of team requesting rescheduling of game contacts opposing team coach to cancel game and to start process of having game rescheduled.
3. Once the home team provides a new time and date, the coach of team cancelling then notifies their association coordinator with new time and date.
4. Association coordinator of team that cancelled notifies VP once new date and time have been arranged. Website will then be updated

**Please refer to rules 6.6 and 6.7 of the SNBMHL operations manual for further information.**